

**PUBLIC MEETING OF
BOARD OF SCHOOL DIRECTORS
PENN DELCO SCHOOL DISTRICT
2821 CONCORD ROAD
ASTON, PA 19014**

**Minutes of the Board of School Directors
AUGUST 24, 2022**

A regular meeting of the Board of School Directors of the Penn-Delco School District convened on Wednesday, August 24, 2022, at 7:42 p.m., pursuant to advertisement published in the Delaware County Daily Times.

School Directors Present:

Kate Denney
Stephanie Ellis
Dawn Jones
Kevin Tinsley
John Mancinelli
M. Colleen Powell
Bernie Seasock
Leon Armour

School Directors Absent:

Lisa Esler

Others in Attendance:

Dr. George Steinhoff, Superintendent
Dr. Eric Kuminka, Assistant Superintendent
Erik Zebley, Business Administrator
Dr. Dave Criscuolo, Director of Human Resources

MINUTES AND MONTHLY REPORTS

The Agenda for this meeting is attached hereto as Appendix “1”.

1. **APPROVAL OF MINUTES** – Upon considering the draft minutes attached hereto as Appendix “2”, it was resolved that the minutes of the regular meeting of July 20, 2022 and the special meetings of July 28, 2022 and August 17, 2022, as presented, be and are hereby approved.

Motion to approve the resolution was made by Mrs. Jones and seconded by Mrs. Denney the motion was unanimously approved.

2. **APPROVAL OF INVOICE LISTING** – Upon considering the invoice listing attached hereto as Appendix “3”, it was resolved that the invoice listing for July – August 2022 as presented, be and is hereby approved.

Motion to approve the resolution was made by Mrs. Jones and seconded by Mrs. Powell.

Voting Yea: All

Voting No: None

MINUTES AND MONTHLY REPORTS - Continued

3. **APPROVAL OF TREASURER'S REPORT** – Upon considering the draft Treasurer's Report attached hereto as Appendix "4", it was resolved that the Treasurer's Report of July 2022, as presented, be and is hereby approved.

Mrs. Powell presented the Treasurer's Report for July 2022.

Motion to approve the Treasurer's Report was made by Mrs. Jones and seconded by Mrs. Denney. The motion was unanimously approved.

ANNOUNCEMENTS FOR THE PUBLIC

President Armour announced, pursuant to Act 48 – Sunshine Act, this evening, the Board met in executive session to discuss legal and personnel issues.

COMMENTS BY MEMBERS OF THE BOARD

President Armour commented on the new teacher hires; which says a lot about the District. Kudos to Drs. Criscuolo and Steinhoff.

ITEMS FOR BOARD INFORMATION AND DISCUSSION

None

SUPERINTENDENT'S REPORT

Dr. Steinhoff thanked President Armour for his comments on new hires. It's an exhausting process to hire the best people we can find. He feels confident of the candidates being recommended.

Dr. Steinhoff is happy to report that we are on track to start the 2022 – 2023 school year. New teachers completed their orientation today, which concluded with a tour of the District. The tour showcased our multi-facility upgrades as well as technology improvements within the District.

The District will be working on academic decor and spirit for the updated facilities.

Dr. Steinhoff announced free lunches will no longer be in effect for everyone. Students won't be turned away for a short period of time, which will allow parents time to submit an application.

Lastly, Dr. Steinhoff noted some phone outages as a result of an much needed update with Verizon.

PUBLIC COMMENTS

PREPARED AND INFORMAL COMMENTS AND INQUIRIES FROM CITIZENS GUIDELINES FOR PUBLIC PARTICIPATION IN BOARD MEETINGS

The Board recognizes the value to school governance of public comment on educational issues with the importance of involving members of the public in Board meetings. In order to permit fair and orderly expression of such comments, the Board will provide for two periods for public participation during Board meetings. The presiding officer at each public Board meeting will follow these guidelines:

- Public participation shall be permitted only as indicated on the order of business in the procedures of this Board, or at the discretion of the presiding officer on a given issue.
- Participants must be recognized by the presiding officer, and must preface their comments by an announcement of their name, address, and group affiliation, if appropriate.
- All statements shall be directed to the presiding officer; no participant may address or question Board members individually.
- Public participation at the beginning of the agenda will be limited to 15 minutes total and to three minutes per person, on agenda topics only.
- **Public participation at the end of the agenda will be limited to 30 minutes total and to three minutes per person.**

The presiding officer may interrupt or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant.

Approved January 24, 1990

PUBLIC COMMENT:

None

ITEMS FOR BOARD ACTION

8.01 Personnel – Professional

(1) Appointment

- (a) **Steven DeWitt, Long-term Substitute, effective 8/30/2022 through 6/16/2023
pending pre-employment paperwork**

Education

University of Pittsburgh
BA, History

Professional Experience

West Chester Area School District

Cert/Assign

Social Studies 7-12
Sun Valley – Social Studies

Salary

B/1 \$53,013

Rationale

Employee #1803, Leave

- (b) **Michaela Lindemuth, Temporary Professional Employee, effective 8/23/2022
pending pre-employment paperwork**

Education

Cedarville University
BA, Early Childhood Education
Widener University
MA, Reading

Professional Experience

The Christian Academy

Cert/Assign

Grades PK-4, Reading
Specialist PK-12
Parkside – Interventionist

Salary

M/1 \$55,613

Rationale

Interventionist

ITEMS FOR BOARD ACTION - Continued

- (c) **Nikki Dolhancryk, Long-term Substitute, effective 8/23/2022 through 1/24/2023 pending pre-employment paperwork**
Education
Neumann University
BA, Early Education/Special Education
Professional Experience
Garnet Valley School District
Cert/Assign
Special Education PK-8,
Grades PK-4
Pennell – Special Education
Salary
B/1 \$53,013
Rationale
Employee #2756, Leave
- (d) **Kian Muniz, Professional Employee, effective on or before 10/24/2022 pending pre-employment paperwork**
Education
West Chester University
BS, Education
Cabrini College
MS, Education
Professional Experience
Upper Darby School District
Cert/Assign
Grades 4-8, Reading
Specialist PK-12
Pennell – Interventionist
Salary
M/2 \$56,158
Rationale
Interventionist
- (e) **Molly Nasser, Professional Employee, effective on or before 10/24/2022 pending pre-employment paperwork**
Education
Misericordia University
BS, Elementary Education
Misericordia University
MS, Reading Education
Professional Experience
Upper Darby School District
Pinellas County Schools
Cert/Assign
Elementary K-6, Reading
Specialist PK-12
Northley – Interventionist
Salary
M/2 \$56,158
Rationale
Interventionist
- (f) **Brian Kingan, Temporary Professional Employee, effective 8/30/2022 pending pre-employment paperwork**
Education
Franklin and Marshall College
BS, Government
Professional Experience
Brandywine School District
Garnet Valley School District
Cert/Assign
Social Studies 7-12, English
7-12, Grades 4-8
Sun Valley – Social Studies
Salary
B/1 \$53,013
Rationale
K. McCormick, Resignation
- (g) **Annette Helmandollar, Temporary Professional Employee, effective on or before 10/24/2022 pending pre-employment paperwork**
Education
Albright College
BS, English
Albright College
MA, Secondary Education
Professional Experience
South East Delco School District
Cert/Assign
English 7-12
Sun Valley – English
Salary
M60/2 \$59,883
Rationale
M. Morris, Resignation

ITEMS FOR BOARD ACTION - Continued

- (h) **Tara Kane, Professional Employee, effective 8/30/2022 pending pre-employment paperwork**

Education

Sacramento State University
BA, Journalism
National University
MA, Education

Professional Experience

Avon Grove School District
School District of Philadelphia

Cert/Assign

English 7-12
Sun Valley – Interventionist

Salary

M/2 \$56,158

Rationale

Interventionist

- (i) **Jason Soule, Professional Employee, effective 8/30/2022 pending pre-employment paperwork**

Education

Millersville University
BS, Elementary Education
Wilmington University
MS, Educational Leadership

Professional Experience

Warwick School District
Oxford Area School District

Cert/Assign

Elementary K-6, Principal
PK-12
Coebourn – 4th Grade

Salary

M/4 \$57,613

Rationale

K. Nelson, Resignation

- (j) **Michael Iovanna, Temporary Professional Employee, effective 8/30/2022 pending pre-employment paperwork**

Education

West Chester University
BS, Criminal Justice
Florida State University
MS, Social Sciences/Criminology

Professional Experience

CARE Charter School
Bridge School

Cert/Assign

Social Studies 7-12, Bus-
Computer-Info Tech PK-12,
Health & Phys. Ed. PK-12,
Safety Ed/Driver Ed. 7-12
Sun Valley – STEM

Salary

M/5 \$58,623

Rationale

G. Butler, Resignation

(2) **Appointment Rescission**

- (a) Joseph Stoll, long-term substitute Business Teacher at Sun Valley, effective 8/17/2022.
(b) Ashley Foy, long-term substitute 4th Grade Teacher at Aston, effective 8/20/2022.
(c) Morgan Pomante, long-term substitute Counselor at Pennell, effective 8/22/2022.

(3) **Resignation**

- (a) Kellie Nelson, 4th Grade Teacher at Coebourn, effective 8/18/2022.

(4) **Change of Status**

- (a) Melissa Pembroke from long-term substitute Interventionist to Interventionist effective 8/30/2022.

(5) **Wage and Salary Adjustment**

- (a) Melissa Pembroke, Interventionist, from Bachelor's, step 2 @ \$53,683 to Master's, step 2 @ \$56,158 effective 8/30/2022.

ITEMS FOR BOARD ACTION - Continued**(6) Extra Duty Pay Assignments****Rescission****Sun Valley Non-Athletics**

Malik Nelson Sophomore Class Advisor 5.5 Units @ \$315 \$1,732.50

Elementary Non-Athletics

Lindsay Sutton Coebourn Lead Teacher 6 Units @ \$315 \$1,890.

(7) Extra Pay – Extended Employment**(a) IEP Work - Outside of Contractual Hours (7/2022)**

#10-1241-123-000-10-00-00-000	<u>Hours</u>
Kathleen Taylor	4.00
Julianne Hill	4.50
Erica Guidetti	3.00

(b) SVHS, PBIS Meeting, Outside of Contractual Hours (7/21/2022)

#10-2260-123-989-30-00-00-000	<u>Hours</u>
Monica Diehl	6.50
John Moletteri	6.50
Kathleen Phelps	4.50
Amanda Wessel	6.50

(c) SVHS, Dean of Students Planning & Meeting (7/7/2022 – 7/25/2022)

#10-1110-123-000-30-80-00-000	<u>Hours</u>
John Moletteri	6.50

(d) SVHS, Summer Guidance Department & Act 158 Meeting (8/2/2022)

#10-1110-123-000-30-80-00-000	<u>Hours</u>
Francine Im	4.50
Kat James	26.50

(e) NMS, 6th Grade Summer Tours, Outside of Contractual Hours (7/7/22-7/28/22)

#10-1110-123-000-30-70-00-000	<u>Hours</u>
Deborah Blaisse	8.00
Colleen Miller	8.00
Nicole Sayer	4.00
Kevin Siegel	4.00

(f) Elementary Summer School Program (7/11/2022 – 7/29/2022)

#10-1420-123-995-10-00-00-000	<u>Hours</u>
Karen Cage	39.00
Lauren Cassimatis	42.00
Adrienne Dever	42.00
Julie Frei	42.00
Trish Lydon	6.00
Ashley McColgan	39.00
Emily Phillips	42.00

ITEMS FOR BOARD ACTION - Continued**(g) NMS, Summer School Program (7/5/2022 – 7/26/2022)**

#10-1420-123-995-30-00-00-000	<u>Hours</u>
Nicole Armbruster	24.00
Suzanne Brindle	24.00
Kelly Morales	24.00
Michelle Ritz	24.00

(h) NMS Summer Theater Camp

#10-1495-123-000-30-00-00-000	<u>Hours</u>
Karen Thorpe	97.50

(i) Elementary MTSS Meeting, Outside of Contractual Hours (7/26/2022-8/15/2022)

#10-1190-123-990-10-00-00-000	<u>Hours</u>
Allison Carey	3.50
Michelle Craley	6.50
Michele Raucci	3.50
Nicole Small	3.50
Lauren DeHaven	3.00
Ashley McColgan	3.00
Alison Miller	3.00

(j) Elementary Foundations Training, Outside of Contractual Hours (8/4/2022)

#10-2260-123-989-10-00-00-000	<u>Hours</u>
Allison Miller	5.00
Danielle VanWyk	5.00
Emily Phillips	5.00

(k) Elementary Title I Meeting, Outside of Contractual Hours (8/10/2022)

#10-1190-123-411-10-00-00-000	<u>Hours</u>
Allison Carey	4.00
Michelle Craley	4.00
Michele Raucci	4.00

(l) Parkside Elementary, PBIS Meeting, Outside of Contractual Hours (8/15/2022)

#10-2260-123-989-10-00-00-000	<u>Hours</u>
Michelle Craley	4.00
Albert Juliano	3.00
Kaitlyn Maloney	4.00
Alison Miller	4.00

(m) SVHS, Restorative Practice Training (6/28/2022-6/29/2022)

#10-1190-123-988-30-00-00-002	<u>Hours</u>
Edward Dobbins	6.00
Erica Guidetti	6.00
Annamarie Guille	13.00
Sue Koehler	13.00
Kat James	13.00
Joe Malaczewski	13.00
Patricia Malaczewski	13.00
John Moletteri	6.00
Marjorie Pezzeca	13.00
Amanda Wessel	13.00
Emily Willow	13.00

ITEMS FOR BOARD ACTION - Continued

(n) Threat Assessment Training (8/16/2022)

#10-1190-123-988-30-00-00-002	<u>Hours</u>
John Moletteri	2.00

(o) Summer Work - Outside of Contractual Hours (6/2022 – 7/2022)

#10-1241-123-000-10-00-00-000	<u>Hours</u>
Jodi Cunniffe	26.00

(p) Pennell Elementary, PBIS Meeting, Outside of Contractual Hours (8/17/2022)

#10-2260-123-989-10-00-00-000	<u>Hours</u>
Lyndsay Blaisse	3.00
Courtney Hatch	3.00
Maureen Irving	3.00
Alisha Plakis	3.00
Meghan Pringle	3.00
Michele Raucci	3.00
Jessica Wood	3.00

8.02 Personnel – Classified

(1) Appointment

- (a)** Jabree Gilzene, substitute Custodian @ \$12.28/hour, on call as needed, no benefits effective 8/29/2022.

(2) Resignation

- (a)** Jack Segool, Lifeguard, effective 8/24/2022.
(b) Andrew Iford, Lifeguard, effective 8/24/2022.
(c) Lindsay Allison, Lifeguard, effective 8/24/2022.
(d) Lindsay Gamlin, Lifeguard, effective 8/24/2022.
(e) Marianne Zanghi, Paraprofessional at Pennell, effective 8/22/2022.

(3) Termination

- (a)** Employee #3350, effective 8/24/2022.

(4) Leave of Absence

- (a)** Employee #3765, temporary leave from 5/3/2022 through 8/18/2022.

References: Penn-Delco Budget 2021-2022; Penn-Delco Budget 2022-2023; Act 93 Plans; PDEA Agreement; PDESPA Agreement; PDSSPA Agreement; PA School Code Section 1108B.

Administrative Recommendation: To approve all personnel items as presented.

Following a motion by Mrs. Jones and seconded by Mrs. Denney the above motion were unanimously approved.

Voting Aye: All

Voting No: None

ITEMS FOR BOARD ACTION - Continued

8.03 ACA (Affordable Care Act) Service Agreement

MOTION: To approve the agreement with Gallagher Benefit Services, Media, PA to provide Data Management Services in compliance with ACA.

8.04 Penn-Delco Bus Routes 2022-2023

MOTION: To approve the proposed bus routes and bus stops for the 2022-2023 school year, as presented.

8.05 Updated Organization Charts

MOTION: To approve the updated Administrative and Institutional Organization Charts, as presented.

8.06 Approval of Lunch Prices

MOTION: To approve "A" type lunches for elementary schools at \$2.70 and "A" type lunches at Northley Middle School at \$3.00 for the 2022 – 2023 school year, and a la carte prices as presented.

8.07 Approval of Smart Futures

MOTION: To approve the quote from Smart Futures for \$4,500.00, for district licensing with unlimited access for all students K-12, as presented.

8.08 Grass Cutting Agreement (TABLED)

MOTION: Renew the Grass Cutting Agreement to KMC Property Maintenance, LLC of Chester Heights, PA, the lowest responsible, kind, quality, and services being equal for an amount not to exceed \$1,336.00 per cut, in accordance with all specifications.

8.09 Special Education Agreements

8.09.1 MOTION: To approve the Tuition Agreement with Overbrook School for the Blind for Student #36048, as presented.

8.09.2 MOTION: To approve the One on One staff service agreement with CADES for Student #43486, as presented.

8.09.3 MOTION: To approve the service agreement with CADES for Student #43486, as presented.

8.09.4 MOTION: To approve the agreement with Chadds Ford Alternacare (d/b/a CRITICARE), as presented.

8.09.5 MOTION: To approve the agreement with Building Blocks Behavioral Services, as presented.

8.09.6 MOTION: To approve the Nursing Services Agreement with Team Select, as presented.

8.09.7 MOTION: To approve the Referral Agreement with US Medical Staffing, Inc., as presented.

8.09.8 MOTION: To approve the Private School Tuition Agreement with Child Guidance for Student #43797, as presented.

8.09.9 MOTION: To approve the Extended School Year Addendum with The Timothy School for Student #43894, as presented.

8.09.10 MOTION: To approve the Agreement with The Timothy School for Student #43894, as presented.

8.09.11 MOTION: To approve the Client Services Agreement with Soliant, as presented.

ITEMS FOR BOARD ACTION - Continued

8.10 High School Dean of Students Job Description

MOTION: To approve the High School Dean of Students job description, as presented.

8.11 School Board Policies - Adoption

MOTION: To approve for adoption the following policies, as presented.

Policy #204 - Attendance

8.12 AP World History Textbook Adoption

MOTION: To approve the adoption of AP World History Textbook, *Ways of the World* (Bedford, Freeman and Worth, publishers), as presented.

8.13 School Mental Health & Safety and Security Grant Application

MOTION: To approve and direct the administration to include security planning and the purchase of security-related technology in the School Mental Health & Safety and Security Grant application to the Pennsylvania Commission on Crime and Delinquency (PCCD), based on safety needs identified by district administration and the Board of School Directors.

8.14 Sun Valley High School 2022-2023 A-TSI Plan

MOTION: To approve the SVHS 2022-2023 A-TSI Plan, as presented.

Following a motion by Mrs. Jones and seconded by Mrs. Powell motions 8.03 – 8.07 and 8.09 – 8.14 were unanimously approved. Motion 8.08 was tabled

Voting Aye: All

Voting No: None

COMMENTS BY MEMBERS OF THE PUBLIC

Brooke Shapiro, 3010 Concord Rd – Aston; requested an exception or updated policy for credits allowed to be transferred into Penn-Delco.

Dr. Steinhoff asked for clarification, which was provided.

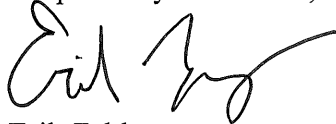
COMMENTS BY MEMBERS OF THE BOARD

None

ADJOURNMENT

Following a motion by Mrs. Jones and seconded by Mrs. Powell the Board adjourned by unanimous consent at 8:00 p.m.

Respectfully Submitted,



Erik Zebley

Board Secretary

Next Meetings: Wednesday, September 21, 2022 – Study Session – Service Center – 7:30 p.m.
Wednesday, September 28, 2022 – Business Meeting – Service Center – 7:30 p.m.